

EXAMPLE

POA requestor fills in the 11-digit number

Power of Attorney (POA)

Number:

Enter the company that will act as agency (POA) for you, e.g. FedEx (China) Incorporated:

My company now (A. One time B. Long term) requests your company as agency to handle

the following clearance activities (A. fill in forms and submit to Customs B. help with customs checks C. pay duties and taxes, D. handle customs certificates E. approval manual F. reconciliation manual G. apply for duty-free procedures H. Others) See details from POA terms and agreement.

My company agrees to observe "customs regulations" and related national regulations. My company agrees to provide all correct and true information that matches the commodities handled. If my company did not keep the agreement, my company will undertake related legal responsibilities.

This POA is valid from the date of signing to year month date.POA requestor (signature & stamp): POA requestor signature (sign and date): year month date

Power of Attorney (POA)

To clarify clearance activities and legal responsibilities, both parties agree on the following:

POA Requestor	ABC Inc.	POA Agency	FedEx (China) Inc.
Main Commodity	laptop	Customs Number	No.
Harmonized Code	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	Date of Receipt of Permit	year month date
Total Declared Value	200.00 U.S.D	Permit Condition	Contract <input type="checkbox"/> Invoice <input type="checkbox"/>
Import/ Export Date	year month date		Packing List <input type="checkbox"/> Bill of Lading <input type="checkbox"/>
Bill of Lading Number	e.g. FedEx AWB		Extra Work Manual <input type="checkbox"/> Permit <input type="checkbox"/>
Trading Method	normal trading		Other <input type="checkbox"/>
Country of Origin/ Country of Manufacture	U.S.A.	Clearance Charge	RMB: dollar
Other Requirements		Agreement Notes	
Customs Registration Number:			
FedEx Customer Account Number:			
Terms and conditions listed on the back are part of this agreement. Your signature here also indicates your agreement on the terms and conditions listed on the back of this agreement.		Terms and conditions listed on the back are part of this agreement. Your signature here also indicates your agreement on the terms and conditions listed on the back of this agreement.	
POA Requestor Company Stamp: <input type="text"/>		POA Agency Stamp: e.g. FedEx stamp	
Company Representative Signature & Stamp: <input type="text"/>		Agency Representative Signature & Stamp: e.g. FedEx rep	
Phone: 999 888 66 year month date		Phone: 999 888 66 year month date	

White copy for customs; yellow copy for agency; red copy for requestor

Created by China Customs Clearance Association

代理报关委托书

样例

编号: □□□□□□□□□□

填写被委托方公司名称, 如: 联邦快递(中国)有限公司:

委托方自行编号 II 位号码填入

我单位现划√选择 A 或 B (A 逐票、B 长期)委托贵公司代理 等通关事宜。(A、填单申报 B、辅

助查验 C、垫缴税款 D、办理海关证明联 E、审批手册 F、核销手册 G、申办减免税手续 H、其他) 详见

《委托报关协议》。划√选择 A-H 中一项或几项

我单位保证遵守《海关法》和国家有关法规, 保证所提供的情况真实、完整、单货相符。否则, 愿承担相关法律责任。

本委托书有效期自签字之日起至 2010 年 5 月 5 日止。

委托方(盖章):

正 本
公 章

法定代表人或其授权签署《代理报关委托书》的人(签字) 赵新山

2010 年 3 月 12 日

委托报关协议

为明确委托报关具体事项和各自责任, 双方经平等协商签定协议如下:

委托方	河北碳素厂
主要货物名称	石油焦
HS 编码	2802002000
货物总价	200.00 美元
进出口日期	2010 年 3 月 15 日
提单号	填写运单号码
贸易方式	一般贸易
原产地/货源地	中国
其他要求:	
海关注册编码: 联邦快递帐号:	
背面所列通用条款是本协议不可分割的一部分, 对本协议的签署构成了对背面通用条款的同意。	
委托方业务签章:	
经办人签章: 联系电话: 86 311 536223	正 本 公 章 2010 年 3 月 10 日

被委托方	联邦快递(中国)有限公司____分公司(如深圳分公司)	
*报关单编码	No.	
收到单证日期	年 月 日	
收到单证情况	合同 <input type="checkbox"/>	发票 <input type="checkbox"/>
	装箱清单 <input type="checkbox"/>	提(运)单 <input type="checkbox"/>
	加工贸易手册 <input type="checkbox"/>	许可证件 <input type="checkbox"/>
	其他	
报关收费	人民币: 元	
承诺说明:		
背面所列通用条款是本协议不可分割的一部分, 对本协议的签署构成了对背面通用条款的同意。		
被委托方业务签章:		
经办报关员签章: 联系电话: 年 月 日		

(白联: 海关留存、黄联: 被委托方留存、红联: 委托方留存)

中国报关协会监制